



Outer East Community Committee

Crossgates & Whinmoor, Garforth & Swillington,
Kippax & Methley, Temple Newsam

**Meeting to be held in Brigshaw Co-operative Trust,
Vicars' Court, The Old School, Vicars' Terrace,
Allerton Bywater, Castleford, WF10 2DJ
Tuesday, 7th October, 2014 at 4.00 pm**

Councillors:

D Coupar

P Grahame

P Gruen

Cross Gates and Whinmoor;

Cross Gates and Whinmoor;

Cross Gates and Whinmoor;

M Dobson

A McKenna

S McKenna

Garforth and Swillington;

Garforth and Swillington;

Garforth and Swillington;

M Harland

J Lewis

K Wakefield

Kippax and Methley;

Kippax and Methley;

Kippax and Methley;

J Cummins

M Lyons

K Mitchell

Temple Newsam;

Temple Newsam;

Temple Newsam;





Agenda compiled by: Andy Booth 0113 247 4325
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
South East Area Leader: Martin Dean Tel: 395 1652

Images on cover from left to right:

Crossgates & Whinmoor - Crossgates Shopping Centre; Crossgates roundabout

Garforth & Swillington - Garforth Library and One Stop Centre, Thorpe Park

Kippax & Methley - Fairburn Ings

Temple Newsam - Temple Newsam House

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting).</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (the special circumstances shall be specified in the minutes)	
4			DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5			APOLOGIES FOR ABSENCE To receive any apologies for absence.	
6			MINUTES - 8 JULY 2014 To confirm as a correct record, the minutes of the meeting held on 8 July 2014	1 - 6
7			OPEN FORUM In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.	
8			NORTH EAST DIVISIONAL LOCALITY SAFETY PARTNERSHIP ANNUAL REPORT To receive and consider the attached report of the North East Locality Safety Partnership	7 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			CCTV REPORT To receive and consider the attached report of Leedswatch	13 - 16
10			OUTER EAST COMMUNITY COMMITTEE WELL BEING BUDGET 2014/15 To receive and consider the attached report of the South East Area Leader	17 - 24
11			OUTER EAST COMMUNITY COMMITTEE KEY ISSUES To receive and consider the attached report of the South East Area Leader	25 - 28
12			DATE AND TIME OF NEXT MEETING Tuesday, 27 January 2015 at 4.00 p.m. KEY THEME: HOW DO WE RAISE ASPIRATION AND EFFECTIVELY CONNECT COMMUNITIES TO THE OPPORTUNITIES AT THORPE PARK Following the business meeting of the Community Committee, the themed section of the Community Committee will start at 4.30 p.m. MAP OF TODAY'S VENUE	29 - 30 31 - 32

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OUTER EAST COMMUNITY COMMITTEE

TUESDAY, 8TH JULY, 2014

PRESENT: Councillor A McKenna in the Chair

Councillors D Coupar, J Cummins,
P Grahame, P Gruen, M Lyons,
S McKenna, K Mitchell and K Wakefield

1 Appeals against refusal of inspection of documents

There were no appeals against the refusal of inspection of documents.

2 Exempt Information - Possible Exclusion of the Press and Public

There were no resolutions to exclude the public.

3 Late Items

There were no formal late items submitted for consideration. However in relation to Agenda Item 6 “Minutes – 6th June 2014” the draft minutes were circulated to the Committee at the meeting.

4 Declaration of Disclosable Pecuniary Interests

No declarations were made.

5 Apologies for Absence

Apologies for absence were received from Councillors M Dobson, J Lewis and M Harland.

6 Minutes - 6 June 2014

The minutes of the last meeting of the former East Outer Area Committee, the fore-runner of this Community Committee, were submitted for noting.

RESOLVED – That the minutes of the last meeting of the former North East Inner Area Committee held 5th June 2014 be noted.

7 Open Forum

In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the public to make representations or ask questions on matters within the terms of reference of the Area Committee.

Draft minutes to be approved at the meeting
to be held on Tuesday 7th October 2014

On this occasion no members of the public wished to make representations.

8 Community Committee Appointments

The City Solicitor submitted a report which outlined the Community Committee's role regarding appointments to: Outside Bodies; Area Lead Members; Children's Services Cluster Partnerships and the Corporate Carers' Group. In addition, the report invited the Committee to determine the appointments to these groups and organisations.

RESOLVED-

(a) That in respect of the Committee's Outside Body schedule, the following appointments be made for the 2014/15 municipal year:-

- Cross Gates & District Good Neighbours Scheme – Councillor P Grahame for 1 year;
- HOPE (Halton Moor & Osmondthorpe project for Elders) (2 Appointments) – Councillor Mitchell and Councillor Cummins for 1 year;
- Neighbourhood Elders Team – Councillor J Lewis for 1 year;
- Swarcliffe Good Neighbours Scheme – Councillor P Gruen for 1 year
- Outer East Local Housing Advisory Panel – Councillor Mitchell for 1 year;
- Swilington Educational Charity - Vacant – to be determined by the relevant ward Members; and
- Outer South East Local Housing Advisory Panel (2 appointments) – Councillor P Grahame and Councillor A McKenna for one year.

(b) That in respect of Area Lead Member roles the following appointments be made for the 2014/15 municipal year;

- Environment & Community Safety – Councillor Harland;
- Children's Services – Councillor Coupar;
- Employment, Skills and Welfare – Councillor Cummins and Councillor P Grahame; and
- Health, Wellbeing and Adult Social Care – Councillor A McKenna.

(c) That in respect of the Corporate Cares' Group Councillor Coupar be appointed for the 2014/15 municipal year;

(d) That in respect of Cluster Partnerships, the following appointments be made for the 2014/15 municipal year:-

- Cllr M Dobson – Garforth

- Cllr J Lewis – Brigshaw Co-operative Trust;
- Cllr M Lyons – Temple Newsam Learning Partnership;
- Cllr J Cummins – Temple Newsam Learning Partnership Associate Trustee;
- Cllr P Grahame – Seacroft Manston.

9 Scene Setting for Outer East community Committee

The South East Area Leader presented his report set the scene for the new community committee and asked for approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings. The report also asked members to approve the priorities for the Committee for the rest of 2014/15 municipal year.

Members considered it important that meetings we're held in the community so as to attract as many members of the public as possible. Members felt that themed meetings should be held in the community and that business meetings be held at the Civic Hall.

In discussing grants made to external organisations Members stressed the importance of ensuring that the Leeds City Council logo was featured on any events they hold.

Members suggested that in March the these should focus on environment and neighbourhoods and Safer Leeds. It was confirmed to members that if they wished additional meetings could be schedule.

Members discussed the positives and negatives of using social media to promote the work community committee. It was stressed that any social media sites should be monitored by Council officers.

RESOLVED –

- (a) That the introduction of Community Committees be welcomed by members;
- (b) That the minimum conditions as set out in paragraph 9 of the submitted report be approved with regard to the need for delegated decisions to be taken between formal community committee meetings; and
- (c) That the local priorities for engagement detailed within the Community Plan as featured at Agenda Item 10 of the published agenda (Minute No 9 refers) be approved.

10 Community Plan cover report 2014 2015

The South East Area Leader presented his report which presented a draft 2014/15 Community Committee annual Community Plan. The report set out key priorities supported by Community Committee through its Well Being Budget, delegated roles and functions, Area Lead roles and various partnership groups.

Members noted that community forums were not detailed anywhere yet and requested that ward members be updated when meetings take place.

Members discussed the use of social media and requested that strong controls continue to remain in place. It was commented that through using social media, members of the public were becoming more familiar as to the role of the community committee.

Area lead roles were discussed and considered important ways of ensuring the Outer East areas interests were put first and well represented which will hopefully create opportunities for the local community.

RESOLVED –

- (a) That the priorities highlighted in the plan be agreed; and
- (b) That regular updates on actions, activities and programmes of work that will be delivered locally to address these priorities be provided to the Committee.

11 Well Being Budget 2014/15

The South East Area Leader submitted a report which provided details of the Well Being Budget allocated to Outer East in 2014/15; it also included commitments and funding streams already agreed.

The report also provided information on a new project proposal that Community Committee was recommended to support.

RESOLVED

- (a) That the funding streams agreed in June 2014 be noted; and
- (b) That £5,000 towards the improvements at Sutton Park Childrens Playground be awarded to Groundwork.

12 Summary of Key Work

The South East Area Leader submitted a report which provided the Community Committee with details of key issues and activities in recent months including project work and community engagement.

The report also provided Members with minutes relating to recent community forums and engagement activities, sub groups and partnerships and minutes of Area Chairs meetings.

Members requested that Thorpe Park be a priority venue for the next meeting and asked officers to consider other options if there was no availability at Thorpe Park.

RESOLVED – That the contents of the submitted report, be noted.

13 Date and Time of Next Meeting

It was confirmed that the date and time of the next meeting will be Tuesday 7th October 2014.

14 Any Other Business

The Committee were informed that a memorial service for Anne Maguire will take place in Leeds Town Hall at 12pm on 29th September 2014.

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Report of North East Locality Safety Partnership

Report to Outer East Community Committee

Report author: Beverley Yearwood, Area Community Safety Co-ordinator, Tel: 07891271076

Date: 7th October 2014

North East Divisional Locality Safety Partnership Annual Report

1 Purpose of this report

- 1.1 This report provides the Outer East Community Committee with an overview of the performance of the North East Locality Safety Partnership. The report focuses on the period 1st April 2013 to 31st March 2014.
- 1.2 Update the Outer East Community Committee on the development of neighbourhood management tasking arrangements and West Yorkshire Police Programme of Change.
- 1.3 Report on the performance of the North East Locality Safety Partnership including crime statistics, public confidence and user satisfaction.

2 Main issues

- 2.1 Performance Framework - The Locality Community Safety Partnership will continue to develop activity and manage performance against the strategic outcomes of the city as defined by The Safer and Stronger Communities Board Partnership plan 2011-2015, which will focus on delivering the following strategic priorities:
 - Reducing crime levels and its impact across Leeds
 - Effectively Tackle / Reduce Anti-Social Behaviour in our Communities
- 2.2 Safer Leeds has agreed six priorities to combat during 2014/15 -
 - Domestic Violence and Abuse
 - Anti-social & Nuisance Behaviour
 - Child Sexual Exploitation and Trafficking

- Burglary Dwelling and Acquisitive Crime
- Offender Management
- New & Expanding drug markets

2.3 WYP Programme of Change and New Agreed Tasking arrangements –

2.3.1 A number of partners (60+) came together on 25th March 2014 to discuss the Police Programme of Change (from three police divisions to one), closer partnership working, including co-location, and tasking arrangements. The East North East area workshop was organised by Safer Leeds and West Yorkshire Police and brought together a number of partners including: Elected Members, Housing Leeds, Youth Offending Service, Leeds ASB Team, West Yorkshire Fire, Environment Locality Team and the Area Support Team amongst others.

2.3.2 We currently have three tasking meetings in the Outer East area and have now amended our tasking schedule from six weekly to three weekly to be more responsive to local issues. The tasking meetings are jointly co-chaired by West Yorkshire Police Sergeants and a co-chair from partner agencies. The main focus of tasking teams is working with local communities and problem solving issues of concern by bringing together partner agencies to reduce crime and disorder in local communities and avoid duplication.

2.3.3 Outer East Tasking Teams

- Garforth & Swillington and Kippax & Methley
- Temple Newsam
- Cross Gates & Whinmoor

2.4 Performance Highlights:

2.4.1 Overall Crime: Total Recorded Crime across Outer East has decreased by 5% with offences recorded compared with the previous year (2012/13), which equates to 192 less victims of crime.

Ward Breakdown for Overall Crime - 2013/14

Temple Newsam Ward has had a 9% reduction in terms of overall crime:

- 9% reduction in total crime (136 less offences)
- 14% reduction in criminal damage (30 less offences)
- 29% reduction in drug offences (20 less offences)
- Robbery offences remains the same
- 9% increase in theft from vehicles (10 more offences)
- 60% reduction in theft of motor vehicle (32 less offences)
- 11% reduction in violent crime (20 less offences)

Cross Gates & Whinmoor Ward had a reduction of 9% in total crime compared with the year before (2012/13), which equates to 116 less crimes:

- 13% reduction in Criminal Damage (33 less offences)
- 4% reduction in Drug Offences (2 less offences)
- 13% increase in Robbery Offences (2 more offences)
- 25% Increase in Theft of Vehicle (16 more offences)
- 24% reduction in Violent Crime (48 less offences)

Garforth & Swillington Ward had an increase of 4% in total crime compared with the year before (2012/13), which equates to 27 more crimes:

- 14% reduction in Criminal Damage (15 less offences)
- 30% Increase in Robbery (7 more offences)
- 2% increase in Theft from Motor Vehicle (1 more offences)
- 24% increase in Theft of Motor Vehicle (4 more offences)
- 6% increase in Violent Crime (4 more offences)

Kippax & Methley had an increase of 5% in total crime compared with the year before (2012/13) which equates to 33 more crimes:

- Criminal Damage remains the same
- 60% increase in robbery (2 more offences)
- 22% reduction in Theft from Motor Vehicle (20 less offences)
- 33% reduction in Theft of Motor Vehicle (9 less offences)
- 15% increase in Violent Crime (13 more offences)

- 2.4.2 Burglary: Burglary dwelling remains a key priority in relation to allocation of resources both staffing and financial. Tackling burglary dwelling remains the key priority within the across the whole of Leeds. We are working closely with Safer Leeds Strategic Burglary Group and partner agencies to maximise opportunities for closer working, sharing good practice and we continue to deliver initiatives at a local neighbourhood level.
- In the 12 months to the end of March 2014 there were 4,499 recorded offences across the whole of Leeds, down 15.2% when compared with the previous year, equating to 806 fewer offences. Leeds improved on last years out-turn and achieved its lowest figure ever recorded.

Ward Breakdown for Burglary

Burglary dwelling across the Outer East area has seen an overall reduction of 2%, a total of 139 offences recorded compared to 178 in the previous year.

- A significant 22% reduction in burglary offences in the Temple Newsam Ward which equates to 39 less victims of burglary
- 24% increase in burglary offences in Kippax & Methley ward (11 more offences)
- 2% increase in burglary offences in Cross Gates & Whinmoor ward (3 more offences)
- 23% increase in burglary offences in Garforth & Swillington ward (14 more offences).

- 2.4.3 Anti-Social Behaviour: A significant 24% reduction in Anti-Social Behaviour (ASB) calls to West Yorkshire Police in the overall Outer East area, which equates to 694 less victims of ASB compared to the previous year.

Ward Breakdown for ASB

- 42% reduction in ASB in Garforth & Swillington Ward
- 27% reduction in ASB in Kippax & Methley Ward
- 15% reduction in ASB in Cross Gates & Whinmoor Ward
- 40% reduction in ASB in Temple Newsam Ward

Leeds Anti-Social Behaviour Team Performance - The two tables below outline the number of enquiries received and new cases opened across all four wards in the Outer East area.

LASBT Enquiries 2013/14	
Ward	Total
Cross Gates & Whinmoor	95
Garforth & Swillington	58
Temple Newsam	106
Kippax & Methley	86

LASBT New Cases Opened 2013/14	
Ward	Total
Cross Gates & Whinmoor	47
Garforth & Swillington	27
Temple Newsam	42
Kippax & Methley	33

2.4.4 During 2013/14, residents that used the service were asked how satisfied they were with the service they received. The results show the percentage of those that were satisfied or very satisfied:

- Cross Gates & Whinmoor Ward - 85.7%
- Temple Newsam Ward - 38.9%
- Garforth & Swillington Ward - 100%
- Kippax & Methley Ward – 88.9%

3 Corporate Consideration

3.1 Consultation and Engagement

3.1.1 The North East Divisional Safety partnership works in partnership with the voluntary and community sector and when necessary carries out statutory consultation as appropriate.

3.2 Equality and Diversity / Cohesion and Integration

3.2.1 Consideration is given to the equality impact of delivering the Safer Leeds strategy across North East Locality Safety Partnership. Where a negative equality impact is identified action will be taken to mitigate the impact or risk.

3.3 Council Policies and City Priorities

3.3.1 The North East Locality Safety Partnership delivers directly against The Safer and Stronger Communities Board Partnership plan 2011-2015.

3.4 Resource and Value for Money

3.4.1 The work undertaken by the North East Locality Safety Partnership is underpinned by maximisation of resources by effective partnership work.

4 Conclusion

- 4.1 Overall a successful year for Outer East with significant reductions in recorded calls to West Yorkshire Police for service to deal with Anti-Social Behaviour. The Locality Safety Partnership will continue to prioritise burglary dwelling during 2014/15 to ensure reductions are sustained and further improvements are made.
- 4.2 In terms of current position, total crime across Outer East area at week 22 has 315 less recorded crimes compared with the previous year. Burglary dwelling across the Outer East is also improving with 83 fewer offences at the same time last year.

5 Recommendations

- 5.1 Members are asked to continue supporting the Locality Community Safety Partnership in relation to prioritising and tackling burglary dwelling during 2014/15 through partnership work at neighbourhood level.

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Report of: Leedswatch

Report to: Outer East Community Committee

Report author: Jayne Russell, Leedswatch Service Development Manager - 0113 39 50806

Date: 7th October 2014

CCTV Report

Purpose of report

To outline the effectiveness of the eleven cameras which serve the Outer East area. The report shows the different types of incidents and arrests captured by CCTV Operators in 'real time'. The report focuses on the period 1st April 2013- 31st March 2014

CCTV also contributes towards Police enquiries as requests are made for footage which may not have been observed 'real time'. These incidents are not included in this report but do contribute towards a higher number of arrests being made in the Outer East area.

Incidents Captured by CCTV Operators

- **Fidler Lane, Garforth** – 36 incidents were captured on CCTV including incidents of drugs, observing cash in transit for business premises, attempted burglary and robbery. Six of the incidents resulted in an arrest. These were for theft from a person which also involved the Police helicopter and a high speed police chase, assault and anti-social behaviour from a group of 20 youths.
- **Chapel Lane, Garforth** – Six arrests occurred as a result of the 42 incidents captured. These comprised two arrests for Public Order, one arrest for each of the categories Nuisance Youths, Drunk & Disorderly, Over Prescribed Limit and Domestic Dispute. Other observations included observing cash in transit, observations for missing people and suspicious activity.
- **High Street, Kippax** – 19 incidents were captured on CCTV which included anti-social behaviour, for which 4 arrests were made, and one arrest for Damage. Other incidents also included observations for missing persons and theft from a shop.
- **Crosshills, Kippax** – 13 incidents were captured on this camera including observing Road Traffic Collisions and anti-social behaviour. The footage from this camera also contributed to an arrest for damage which was also observed on the High Street camera.

- **Church Street, Swillington** – Three arrests were made as a result of observations from this camera which were for domestic dispute, drunk and disorderly and tracing a missing person. 17 observations were made in total which included road traffic offences, anti-social behaviour, horses which were loose and suspicious activity.
- **Wakefield Road, Swillington** – One arrest for a Domestic Dispute came as a result of the 16 observations on this camera. Incidents logged also included suspicious activity, search for missing person and searching for offenders who set off fireworks near the Miners Welfare Club.
- **Halton Village, opposite Woodman** – One arrest for Burglary from observations on this camera. 15 incidents were observed which included assault and theft from a shop.
- **Halton Village, opposite Tesco** – Four arrests were made following observations by this camera. One for assault, one as a result of a theft from shop and two arrests as a result of an ANPR hit. 42 incidents were captured in total which included observing cash in transit from business premises, two separate observations on a suicidal person and three observations of nuisance youths.
- **Halton Village, near Lidl, -** Three arrests for theft, over prescribed limit and an incident which involved a car chase where a weapon was used. Total of 48 incidents were captured including attempted burglary, observing a police operation and road traffic offence.
- **Station Road, Cross Gates** – A total of 143 incidents were logged and 23 arrests were made. Arrests were for assault, domestic dispute, drunk and disorderly, theft, suspicious activity, persons found who were wanted on warrant, theft, deception, missing person found, person reported to be using stolen credit card in Tesco, persons arrested under the Mental Health Act after being seen on the train line and one person threatening to jump off the Bridge. Incidents logged included searching for missing persons, vehicle observations, observing cash in transit and a report of flooding on Station Road.
- **Austhorpe Road, Crossgates** – 11 arrests were made out of a total of 95 incidents observed. Arrests were for public order offences, assault, theft and a road traffic offence. Incidents logged included anti-social behaviour, attempted burglary and collapsed persons.

Options

- This report provides details of the high level of effectiveness of CCTV cameras in the Outer East Area and is for information purposes only.

Corporate considerations only as necessary

- A working group is currently being established to look at a digital strategy around CCTV which could potentially reduce BT line rental costs in the future. A full report will be presented back to Community Committees in due course.

Conclusion

- This report demonstrates a total of 486 incidents were logged by CCTV Operators within the Outer East area, which contributed to a total of 63 arrests. It should be noted that CCTV plays a part in supporting businesses by observing cash in transit, 50 incidents were logged for this type of observation. In addition CCTV is an invaluable tool in making the Outer East

area safer and can reduce crime by deterring potential offenders who will not want to be observed by the CCTV.

- **Recommendations**

- Contents of report to be noted

Background information

- None

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Report of: Martin Dean, Area Leader South East

Report to: Outer East Community Committee covering the wards of Cross Gates & Whinmoor, Temple Newsam, Kippax & Methley, Garforth & Swillington

Report author: Martin Hackett, Telephone 3368942

Date: 7 October 2014

For decision

Outer East Community Committee Well Being Budget 2014/15

Purpose of report

1. This report seeks to provide Members with:
 - a. Wellbeing Budget commitments to date;
 - b. Agreed funding streams;
 - c. Details of new projects for consideration;
 - d. Details of small grants (Appendix 1);
 - e. The remaining balance on the budget.

Main issues

2. Well Being commitments and funding streams

2.1 The Well Being Budget allocated to Outer East for 2013/14 is £162,790. The carry over figure from 2013/14 is £16,000. The budget had one commitment of £33,649 to fund the annual cost of its 11 Leedswatch CCTV cameras.

2.2 Community Committee has agreed the following funding streams:

- £5,000 for a small grants budget.
- £5,000 for skips
- £5,500 to hold older persons event week
- £10,000 to its 4 tasking teams

- £2,000 communications budget

2.3 Community Committee has approved the following projects:

- £20,000 to provide a gardening service for the elderly
- £23,620 for Christmas lights and switch on events
- £8,000 Neighbourhood Elders Team (NET) luncheon club worker
- £1,300 for the MethleyFest
- £2,000 towards community galas in Cross Gates & Whinmoor Ward.
- £5,000 Sutton Park play area improvements

3. Details of new projects for consideration

3.1 Project Title: Money Buddies

Name of Group or Organisation: Ebor Gardens Advice Centre

Total Project Cost: £3,195

Amount proposed from Wellbeing Budget 2013/14 £1,995

3.1.2 Money Buddies are trained volunteers who provide a handholding service in order to empower members of the public wishing to maximise their income. Volunteers can support clients in a number of ways including

- Switch utility suppliers (gas/electric/broadband/phone) on-line;
- Apply for grants such as Discretionary Housing Payments (where there are under occupancy issues), Yorkshire Water Community Trust, British Gas Energy Trust etc;
- Develop budgets or financial statements using software such as CASHflow which is designed for this;
- Negotiate with creditors by helping write letters or print template letters for clients to send to creditors themselves
- Report illegal loan sharks in a confidential environment
- Apply for Credit Union accounts, such as budgeting accounts on-line
- Explore other ways of saving money such as looking at websites like 'Freecycle' to see what is going for free, if people need items of furniture for example.

3.1.3 The funding requested will pay for 3 Money Buddies for 12 months to be based at suitable venues in Outer East Leeds.

3.1.4 The funding will cover the management, supervision, training and support of the Money Buddies for one year. Partners on the South Leeds Debt Forum have identified a need for this service, based on their experience of supporting people on low incomes and those facing financial hardship. This Money Buddy proposal is designed to complement existing advice provision across the wedge; the Money Buddy volunteers will take referrals from advice providers such as Leeds Citizens Advice Bureau and One Stop Centre Customer Service staff.

- 3.1.5 All Money Buddies will be able to book appointments for clients with any member of the Advice Leeds Partnership, if the client needs specialist advice. The proposal fits a gap in provision in that it offers one to one, face to face support for clients and will reduce the pressure on specialist debt advice services in Leeds. The pilot in East Leeds has demonstrated that Money Buddies have led to a reduction in the number of revolving door clients seen by advice providers.
- 3.1.6 Ebor Gardens Advice Centre (EGAC) will train and support volunteers to become Money Buddies. All volunteers receive regular supervision and reviews of their objectives along with an annual appraisal. Volunteers can go on to gain QCF (previously known as NVQ) level 2 qualification in Gateway Assessment and QCF level 3 in Legal Advice. There is no cost to EGAC or the volunteers for this and all expenses are reimbursed.
- 3.1.7 EGAC is a member of Advice Leeds; Leeds City Council (LCC) Financial Inclusion Steering Group; LCC Financial Literacy Group; as well East, West and South Leeds Debt Forums. The project has received national recognition winning The Institute of Money Advisers Award for the Best Financial Capability Project 2014.
- 3.1.8 The South Leeds Debt Forum has recently completed a mapping exercise of advice services in South Leeds. This has identified that there is fairly good provision in terms of Welfare Benefits advice but provision of debt advice is very scarce.
- 3.1.9 The project supports the following priority of the Community Plan:
- Residents in Outer East are active and healthy
- 3.2 Project Title:** Well Being Pack for the elderly
Name of Group or Organisation: All Outer East Neighbourhood Networks
Total Project Cost: £15,000
Amount proposed from Wellbeing Budget 2013/14 £5,000
- 3.2.1 This proposal was discussed at the recent meeting of the Older Persons sub-group. The exact details of the project are still to be agreed and therefore Community Committee is requested to conditionally approve the project subject to match funding being confirmed, the content of the packs to be agreed and the neighbourhood networks having sufficient volunteers in place to deliver the project.
- 3.2.2 The Winter Warmth Pack project of 2013/14 was very successful in providing support to older people across Outer East Leeds. This proposal is to carry out a similar project but to provide a Well Being Pack rather than a winter pack. The feedback from recipients of that project suggests that a more generic pack is more appropriate.
- 3.2.3 Neighbourhood networks are consulting with their customers on the content of the pack. In the meantime the Housing Advisory Panel will consider a request for £10,000 from its budget with Community Committee requested to contribute £5,000 from its budget.

- 3.2.4 The project supports the following priority of the Community Plan:
- Vulnerable members of the community are able to live at home for longer

3.3 Project Title: Garforth & Villages Food Bank
Name of Group or Organisation: Garforth NET (Neighbourhood Elders Team)
Total Project Cost: £2,000
Amount proposed from Wellbeing Budget 2013/14 £2,000

- 3.3.1 This project establishes a food bank to support needy residents in Garforth and surrounding villages.
- 3.3.2 The project will be delivered by Garforth NET, which has received numerous queries from local people expressing the need for a food bank. NET has identified a number of volunteers who will support this project.
- 3.3.3 Community Committee is requested to award £2,000 towards the start up costs for this project.
- 3.3.4 The project supports the following priority of the Community Plan:
- Vulnerable members of the community are able to live at home for longer

4. Small Grants

- 4.1 Appendix 1 details small grants approved to date.

5. Budget remaining

- 5.1 Taking account of commitments, agreed funding streams and projects approved this financial year the remaining balance is just under £56,000.

6. Corporate considerations

- 6.1 **Consultation and engagement.** The Money Buddies project was identified as something required across the whole of South East area at The South Leeds Debt Forum.
- 6.2 **Legal implications and call in.** There are no legal implications and this decision is not subject to call in.

7. Recommendations

- 7.1 Community Committee is requested to:
- Note the budget commitments and budget balance
 - Award £1,995 to the 'Money Buddies' project

- Award £5,000 to support the Well Being Pack proposal subject to details outlined in 3.2.1 of this report.
- Award £2,000 to Garforth NET to establish a food bank

8. Background information

8.1 There are no background papers.

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Appendix 1 - Outer East small grant position as at 18 Sept 2014

Total budget:	£ 5,000
Current grant total:	£ 2,570
Balance:	£ 2,430

Cross Gates & Whinmoor ward		Ref	Status	£
Wellington Hill Residents Association	External security lighting	OE/14/03/S	Approved	500.00
Garforth & Swillington ward		Ref	Status	£
Garforth Townswomen Guild	Speaker fees 2014	OE/14/01/S	Withdrawn	-
Garforth & District Crime Panel	Cold calling zones	OE/14/02/S	Approved	500.00
Swillington in Bloom	New planters	OE/14/04/S	Withdrawn	-
Swillington Parish Council	Lamp post apparatus for power to Christmas tree	OE/14/05/S	Pending approval	500.00
Garforth Bowling Club	storage container	OE/14/07/S	Pending approval	500.00
Kippax & Methley ward		Ref	Status	£
WW1 commemoration weekend	Kippax Methodist Church	OE/14/08/S	Queries	320.00
Temple Newsam ward		Ref	Status	£
Starlight Dance Academy	Ballet equipment	OE/14/06/S	Pending approval	250.00

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Report of: Martin Dean, Area Leader South East

Report to: Outer East Community Committee covering the wards of Cross Gates & Whinmoor, Temple Newsam, Kippax & Methley, Garforth & Swillington

Report author: Pete Mudge, Telephone 3368943

Date: 7 October 2014 **For information**

Outer East Community Committee Key Issues

Purpose of report

1. This report presents an update on key work being undertaken within the Outer East Leeds area, not covered elsewhere in the agenda.

Main issues

Updates by theme: Employment & Skills

Lead Members: Cllr Judith Cummins and Cllr Pauleen Grahame

- 2 Discussion focused on Community Committee themed event
 - Decision on which supermarket will move onto Thorpe Park not yet made. This hold up has the knock-on effect regarding the link road Surgical Innovations are due to be on site by end of year
 - Agreed to invite young people from the Outer East Youth Panel to the Community Workshop on jobs and skills.

Updates by theme: Health & Wellbeing

Lead Member: Cllr Andrea McKenna

- 3 Main discussion was around the Care Act and its implications
 - The Act makes it a legal requirement to provide services that are delivered by neighbourhood networks

- Carers are now legally on par with the cared for and are assessed in the same way
- Concerns raised about the amount of work being put on neighbourhood network.
- Alcohol licensing framework – plan in to initially have 1 in each wedge then to be rolled out across all areas

Updates by theme: Children's Services

Lead Member: Cllr Debra Coupar

- 4 Main discussion concerned developing the youth panels
- Youth panels are operating but only representing children from 2 wards (Kippax Methley & Cross Gates Whinmoor.)
 - Youth Panel would like to liaise with Community Committee – Area Leads pleased to see children wanting to become further involved.
 - Opportunities will be explored to link Youth Social Media to CC website and Facebook
 - Leeds Youth Awards will be linked with grant scheme so youth get qualifications through volunteering to be on youth panel.

Updates by theme: Environment & Community Safety

Lead Member: Cllr Mary Harland

- 5 Main discussion concerned arrangements for the 2015 Community Committees with specialist themes.
- Environmental Action report will be brought to themed meeting
 - Meeting should have a positive topic such as volunteering and In Bloom to encourage public to attend and participate.
 - Environmental Sub Committee meeting: The meeting was held on 17th September with concentration on forthcoming priorities and opportunities for joint working. The meeting was attended by Ward Members, Parks, Locality Working, Housing, Highways, Waste Management and Area Support.
 - Matters raised included a new management structure for estate caretakers, success of the apprenticeships in Parks, a village watch system to combat dog fouling, changes to the waste collection regimes and the future input to meetings.

Forums:

- 6 Community forums have been held in:
- Cross Gates (25th June and next meeting is 22nd October)
 - Garforth & Swillington (15th July and next meeting is 21st October)
 - Halton (10th July and next meeting is 9th October)
 - Halton Moor (22nd July and next meeting is 14th October)
 - North Whinmoor (14th July and 6th October 2014)
 - Swarcliffe (9th July and next meeting will be 15th October)

Conclusion

- 7 This report provides up to date information on key areas of work for the Community Committee.

Recommendations

- 8 The Community Committee is asked to:
- a. Note the content of the report and make comment as appropriate

Background documents¹

There are no background documents associated with this paper.

Report author: Pete Mudge
Tel: 0113 3368943

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.

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Outer East Community Committee Meeting, 7 October 2014 Brigshaw Cooperative Trust, Vicars Court (Old School) Agenda

The themed section of the Community Committee meeting will start at 4.30pm. Prior to that starting at 4pm there will be the business meeting of Community Committee.

1)	Welcome and Introduction Key theme: <i>How do we raise aspiration and effectively connect communities to the opportunities at Thorpe Park?</i>	
2)	Thorpe Park – current position <ul style="list-style-type: none"> Overview of the scheme Current position and timescales Current activity – including remit of The Thorpe Park Employment & Skills steering group 	Tracey Greig (Employment and Skills Service, LCC)
3)	Community engagement Round table discussions to identify how partners can best coordinate efforts to reach, engage and support those hardest to reach to successfully compete for Thorpe Park opportunities? <ul style="list-style-type: none"> Identify any barriers to success Solutions to address barriers gaps in provision/areas of duplication how we effectively disseminate information and coordinate activity 	Jane Hopkins (Employment and Skills Service, LCC)
4)	Employers Perspective Employers perspective on linking local people to local jobs	Simon Nadin (General Manager Siemens)
5)	Schools engagement <ul style="list-style-type: none"> Presentation - Overview of the proposed schools engagement programme Discussion - How partners can reinforce positive aspiration among the wider community, building on the engagement work with schools and academies 	Richard Amos (Children's Services, LCC)
6)	Construction phase <ul style="list-style-type: none"> Lessons learned from previous large scale developments – how partners have worked together to maximise outcomes Latest projections on forthcoming opportunities 	Rob Wolfe, Construction Housing Yorkshire
7)	Next steps	

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Brigshaw Cooperative Trust, Vicars Court (Old School)



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